

# ST MARY'S CATHOLIC PRIMARY SCHOOL

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## Behaviour and Discipline Policy

Document Date: March 2020

Review Date: March 2021

Aiming high,  
dreaming bigger,  
praying together,  
growing in God's love.

**Saint Mary's Catholic Primary School  
Behaviour and Discipline Policy**

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**What our principles?**

At St. Mary's, everyone is valued as a member of God's family. We promote all aspects of human development; intellectual, physical, emotional, social and spiritual. In this context we aim to produce an environment in which pupils develop self worth, confidence, tolerance of others, develop positive relationships and feel safe and secure. Everyone, pupils staff and parents, has the right to be listened to.

**What are the characteristics of positive behaviour at St. Mary's?**

- Kindness, politeness, care for others
- Independence
- Sense of fairness
- Tolerance and respect of other's opinions or lifestyles/traditions/religions
- Non sexist attitudes
- Non racist attitudes
- Zero tolerance of bullying
- Readiness to learn and to listen
- Willingness to try hard

**What are the school rules?**

- We will remain in school during the school day.
- Treat one another as you would like to be treated – 'Be a real family'
- Respect everyone's property.
- Walk around the school.

**What does this mean for pupils?/ What are the pupil expectations?**

- Attend school regularly and on time.
- Wear the school uniform and bring all the equipment I need every day.
- Take care of all school equipment and help keep our school free from litter.
- Learn something new each lesson and always do my best.
- Share my feelings honestly, **if I want to**, and politely and show consideration for others in school.
- Behave sensibly so as to keep us all happy and safe as we learn.
- Try to think for myself and take responsibility for my actions.

- Observe all school rules and treat everyone with the respect they deserve.
- To tell the truth.
- To talk to an adult in school or at home if I have a problem
- To ask for help if I need it.
- Listen to others and respect their opinions

### **What are the responsibilities of staff?**

All staff will:

- have a right to discipline pupils outside school (being alert to their own safety)
- the Headteacher and teaching staff will search pupils or their possessions without consent where there is a suspicion that the pupil has illicit materials
- listen and hear pupils point of view
- treat all children equally irrespective of race, sex, disability, ability or religion
- play an active part in supporting the mission statement and building a Christian community
- be consistent and fair
- be alert to signs of bullying and follow the policy accordingly (see anti bullying policy)
- never ignore unacceptable behaviour but deal sensitively with unacceptable behaviour and place it its full context especially when pupils are distressed.
- Reject unacceptable behaviour but never the individual who commits it.
- support each other
- always recognise and celebrate achievement (intellectual, physical, emotional, social or spiritual)
- ensure environment is safe
- ensure pupils are aware of dangers in cyber world

Subject to this policy the Headteacher and teaching staff may discipline a pupil for:

- any misbehaviour when the child is:
- taking part in any school-organised or school-related activity or
- travelling to or from school or
- in some way identifiable as a pupil at the school or
- misbehaviour at any time, whether or not the conditions above apply, that:
- could have repercussions for the orderly running of the school or
- poses a threat to another pupil or member of the public or
- could adversely affect the reputation of the school.

### **We ask parents to:**

- reinforce guidelines
- respond positively to contacts from school about behaviour
- keep school informed about home circumstances which might affect behaviour
- sign and support our home/school agreement
- ensure that they had read this policy when they sign home/school agreement

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**Helpers and Club Leaders will be made aware of this policy.**

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**How is positive behaviour encouraged in school?**

- Assemblies
- RE
- Praise and forgiveness
- PHSE

**What are the rewards for positive behaviour?**

Each teacher has the discretion to use whatever reward system that they judge to be appropriate to the needs of their class. Examples include:

- Praise
- Stickers
- Growth mindset book
- Sharing of good work
- Sharing achievements
- Whole school lunchtime rewards – golden lunches

**What does the school consider to be unacceptable behaviour?**

- Abuse against staff by parents or pupils
- Bullying (see anti bullying policy)
- Disobedience/defiance
- Violence
- Abusive language and behaviour
- Intimidation by individuals or gangs
- Unkind remarks including racist and sexist ones
- Damage to property
- Rudeness
- Interruption/shouting out
- Stealing
- Lateness/truancy
- Inappropriate use of cyber medium that may cause offense

**What are the sanctions available to staff for unacceptable behaviour?**

A firm reminder of the rules, and if necessary reprimand is issued in the first instance of unacceptable behaviour. If the behaviour persists or is serious any of the following may apply:

- Removal from group/activity
- Withdrawal of lunch/break time
- Completion of work at lunchtime
- Withdrawal of privileges (Y6)
- Carrying out a suitable task in school
- Participation in trips, events and clubs withdrawn
- Being sent to the Head or SLT
- Exclusion at lunchtime
- Fixed term or permanent exclusion initiated only by the Head teacher

**When will parents be informed of unacceptable behaviour?**

Parents will be informed in of serious or persistent unacceptable behaviour cases and a record will be kept by the Head. The following examples would lead to parents being contacted.

- All incidents of bullying
- Threats to the physical safety of staff or pupils
- Persistent disobedience/defiance
- Persistent/serious rudeness to staff
- Serious damage to property
- Racial incidents
- Possession of dangerous objects/substances

**What support is available to pupils whose behaviour is unacceptable?**

In the first instance an IEP would be drawn up with CT and SENCO. Parents meet CT (and SENCO if necessary). If concerns remain the SENCo would seek outside agency advise e.g single referrals to dramatherapy/ESC/BST/EP/risk assessment/CPSLO

A pastoral support plan may be drawn up and a regular review would take place (time scales/results individual).

If multi agency support is required a CAF Referral would be made.

At all times parents would be consulted as permission is required for all referrals

This policy has been formally adopted by the *Governing Body* of St Mary's Catholic Primary School. It will be reviewed by the *Governors* and Headteacher in conjunction with the staff two years from the date below.

Signed..... (Chair of Governors)

Date.....

