

## The Governing Body

*The Governing Body needs to take a strategic role, act as a critical friend to the school and be accountable for its decisions. It should set aims and objectives and agree, monitor and review policies, targets and priorities.*

### Terms of reference:

1. **To agree constitutional matters**, including procedures where the Governing Body has discretion
2. **To hold at least three governing body meetings a year**
3. **To appoint or remove the Chair and Vice Chair**
4. **To appoint or remove a Clerk to the Governing Body**
5. **To establish the committees of the Governing Body and their terms of reference**
6. To appoint the Chair of any committee (if not delegated to the committee itself)
7. **To appoint or remove a Clerk to each committee**
8. **To suspend a governor**
9. **To decide which functions of the Governing Body will be delegated to committees, groups and individuals**
10. **To receive reports from any individual or committee to whom a decision has been delegated and to consider whether any further action by the Governing Body is necessary**
11. To approve the first formal budget plan of the financial year
12. To keep Health and Safety Policy and its practice under review and to make revisions where appropriate
13. **To review the delegation arrangements annually**
14. **In its role as employer, the governing body will be responsible for the appointment of staff through the agreed recruitment procedures**

**Items in BOLD cannot be delegated to either a committee or an individual.**

**Membership:** As per the instrument of Government

**Disqualification:** As per Regulation 20 and Schedule 6 of the Constitution Regulations

<b>These terms of reference agreed by the governing body</b>	16/09/2019
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<b>Name of Governor</b>	<b>Role</b>
John Williams	Chair/Foundation Governor
Julia Pearce	Head Teacher
Liz Cox	Staff Governor
Gary Pearce	Foundation Governor
Karen O'Sullivan	Parent Governor
Janine Reid	Staff Governor
Tim Shepherd	Foundation Governor
Mark Theobald	Foundation Governor
John Williams	Foundation Governor
Ben Timms	Parent Governor
Marco Troni	Foundation Governor

Clerk to Governing Body	Andrew Hill
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<b>Quorum</b>	<b>One half of the number of filled Governor places in the instrument of Government</b>
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<b>Date of next review:</b>	September 2020
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## Steering Committee

*The role of this committee is to be strategic and co-ordinating and add to the effectiveness of the Governing Body as a whole.*

### Terms of reference:

1. To formulate proposals directed toward, and monitor and support the progress of committees and individuals in, the attainment of the strategic objectives identified by the FGB at the beginning of each year
2. To oversee arrangements for Governor involvement in formulating and monitoring the School Improvement Plan
3. To make recommendations to the Governing Body to establish exceptional working arrangements where particular circumstances arise e.g. PR and marketing Committess/joint committee to oversee OFSTED inspection etc
4. To make arrangements for the Governing Body to be represented at School Improvement discussions and for reports to be received by the Governing Body
5. To develop strategies/processes promoting the work of the Governing body to the school community, and the school to the wider community
6. To identifying the training needs of the Governing body and source suitable provision
7. Review the structure, operation and effectiveness of the Governing body and recommend changes as and when appropriate

<b>These terms of reference agreed by the governing body</b>	16/09/2019
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<b>Name of Governor</b>	<b>Role</b>
John Williams	Chair
Karen O'Sullivan	Chair – Admissions Committee
Ben Timms	Chair – Personnel Committee
Mark Theobald	Chair – Standards and Development Committee
Gary Pearce	Chair – Finance Committee
Marco Troni	Chair - Premises Committee
	Other invited members

<b>Date of next review:</b>	September 2020
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## School Expansion Steering Committee

*The role of this committee is to oversee the school expansion project.*

**Terms of reference:**

1. To formulate proposals directed toward the attainment of the strategic objective of school expansion identified by the FGB at the beginning of the year
2. To make recommendations to the Governing Body to with respect to options for achieving the school expansion objective.
3. To initiate, oversee and monitor progress on selected school expansion options.
4. To ensure, in collaboration with the Premises and Finance committees, that school expansion project(s) have access to the necessary technical expertise and funding.
5. To report progress and issues fully, and frequently, to Governing Body.

<b>These terms of reference agreed by the governing body</b>	16/09/2019
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<b>Name of Governor</b>	<b>Role</b>
John Williams	Chair - FGB
Gary Pearce	Chair – Finance Committee
Marco Troni	Chair - Premises Committee
Julia Pearce	Headteacher
Laura Allen	Business Manager
Tom O’Neil	Advisor

<b>Date of next review:</b>	September 2020
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