

Premises Committee

Terms of reference:

1. To advise the Governing Body on priorities, including Health, Safety and Environment, for the maintenance and development of the school's premises
2. To oversee arrangements, including contracts for the repair and maintenance of the premises
3. To make recommendations to the Finance Committee on premises-related expenditure
4. In consultation with the Head Teacher and the Finance Committee, to oversee premises-related funding bids
5. To oversee arrangements, including Health and Safety, for the use of school premises by outside users, subject to governing body policy
6. To establish and keep under review a Building Development Plan
7. To establish and keep under review an Accessibility plan
8. To provide support and guidance for the Head Teacher on all matters relating to the school premises, grounds, security and health and safety
9. To inspect the premises and grounds termly and report on any issues identified and propose an order of priorities for maintenance and development for the approval of the Governing Body
10. The role of co-opted member(s) will, unless otherwise specified in these terms of reference, be concerned with the provision of advice and assistance to the Committee on particular matters as and when requested
11. As devolved from Full Governing Body keep Health and Safety Policy under review
12. To monitor at least once a term, progress on implementing the Premises section of the School Development plan and that resource allocation is appropriate

These terms of reference agreed by the governing body	16/09/2019
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Name of Governor	Role
Marco Troni	Foundation Governor
Julia Pearce	Headteacher
Janine Reid	Staff Governor
Tom O'Neil	Advisor

Chair of the Committee	Marco Troni
Vice Chair of Committee	Appointed as required

Clerk to the committee	Rotational
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Quorum	3
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Date of next review	September 2020
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