

# Critical worker and Priority Pupil acceptance

Dear Parents

Thank you for completing the forms for me, I can confirm that we have your child on our register for this lock-down period.

We need to report onto the Government early each day with the numbers of children we have in school and also, very importantly, we need to record any absences and the reason for those absences. Please ensure that if you have committed for your child to come to school during this period that you send them every day that you have booked and provide us with a message on the answerphone or via email if you are not sending them in. We are having to create rotas for staff to ensure your children are properly supervised whilst in school so we need firm commitments from you.

Debbie will be calling all parents of children that have completed a form and have not sent in their child today, we do understand that some of you were waiting to hear if you had a place before sending your child in, so this is just an information gathering exercise.

Thank you for your patience and understanding whilst we adjust to yet another 'new normal'

Stay Safe

Laura Allen